

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, December 1, 2018
Alternate El Dorado Hills CSD
El Dorado Hills, CA
10:30 AM

President Cathcart called the meeting to order at 10:30 am

ROLL CALL

President Cathcart, Director Casey, Director Bacchetti, Director Malley, Bruce Hart, visitor and Chief Gerren. Director Grant Calof and Chris Stanley from STPUD via phone.

PLEDGE OF ALLEGIANCE

Adjourned to Closed Session for Executive Session to discuss a possible bonus for the Fire Chief / General Manager

Out of Executive Session at 10:55

Report out of Executive Session with approval for a \$10,000 Bonus for Chief Gerren.

Taken out of order

OLD BUSINESS

A. Discussion and Possible Motion(s) to Consider a Performance Bonus for Chief Gerren for the Fire Administration and General Manager's Position – President Cathcart

President Cathcart reported that the vote in Closed Session was unanimous for a one time Performance Bonus for Chief Gerren in the amount of \$10,000 for his exceptional performance as Fire Administrator and General Manager during fiscal year 2017-2018.

PUBLIC COMMENTS

None

ADMINISTRATIVE MATTERS

Discussion and Motion(s) to Approve Minutes of September 1, 2018

Motion was made by Director Bacchetti and seconded by Director Malley to approve the minutes with the following changes:

Under Administrative Matters Item A: caption to read as follows: Discussion and Motion(s) to Approve Minutes for *July 7, 2018*.

Under Administrative Matters Item E. 2nd paragraph last sentence to be amended as follows: Additionally, CLM has rewritten the marina disclosures that are currently with their legal department and once *final* will be presented to the Board hopefully for the December 1, 2018 meeting.

Under Administrative Matters Item D: to be amended as follows: President Cathcart reported that he would like to utilize more of the resources available *for* communications for the residents in and around the area.

Under Administrative Matters Item F: to amend the 1st sentence as follows: Director Casey reported that the Assembly has returned the bill and asked for an audit from the *State Auditor's Office and all work on the bill be postponed till after the audit report is issued.*

Under NEW BUSINESS Item D: to amend the 1st paragraph, 2nd sentence as follows: *The Chief reported that this is free access to Firefighting equipment through the FFP.*

After discussion motion was passed unanimously.

A. Discussion and Motion(s) to Approve Financial Reports F/Y 2018-19 through November, 2018

A motion was made by Director Malley to approve the Financial Reports for Fiscal Year 2018-19 through November, 2018. The motion was seconded by Director Bacchetti. A full discussion was held. The Board requested that under the Fallen Leaf Lake Volunteer Fire Department Profit and Loss Budget vs Actual for July 2018 through June 2019, that the bookkeeper fix FD Equipment and Vol Equip to reflect the correct dollars amounts as per discussed as Strike Team expenditures. Motion was then passed unanimously.

Taken out of order

OLD BUSINESS

E. Discussion and Possible Motion(s) to review winter road maintenance – President Cathcart

Chris Stanley, Manager of Field Operations for the South Tahoe Public Utility District was in attendance via phone regarding the winter road maintenance for Winter Season 2018-19. President Cathcart had invited Sue Novasel to attend however her schedule was not open for today's meeting. A full discussion was held with input from Chris Stanley of STPUD, concerning the current year snow removal. STPUD was not going to contract to have snow removed, but would be open to contributing to the snow removal process. Chief Gerren updated that Stanford Camp is maintaining the road to the best of their ability. Discussion was tabled for the next regular scheduled meeting in March, 2019.

B. General Manager's /Fire Chief's Report

Fire Chief Gerren reviewed with the Board his report that was included in the Board packet. A full discussion was held regarding the remount of Brush 9 and listed the following:

- Frank Jones Diesel – Remount
- Silver State International – Chassis
- Silver State Industries – Painting
- Sierra Electronics – Lighting Package and Communications Radios

C. President's Report

President Cathcart had nothing to report. Director Calof reported that he would like to make suggestions to update the Director's Handbook to allow for orientation of new directors.

D. Concessionaire Report

Chief Gerren reported that store would reopen in May 2019 and discussed employment options with Mike Basso. Chief Gerren advised the Board that CLM's final numbers were not available at this time and he would pursue getting the numbers and final payment from CLM by December 15, 2018.

F. Voting Rights Committee Report

Director Casey reported that the State Audit was underway for the following tasks:

- A. Determination of District's number of residences
- B. Analysis of the District's financial condition and on-going financial liability
- C. Assessment to determine if public access to Fallen Leaf Lake will be jeopardized if District is resolved or re-organized into a different entity
- D. An evaluation of alternative governmental or non-governmental entities that may provide the services presently provided by the District
- E. Any other relevant information or analysis that the CA State Auditor deems necessary to provide a recommendation of the appropriate committees of the Legislature for the provision and services of the Fallen Leaf Lake community

G. JPA Report

Director Bacchetti reported that the RFP had been released and that the JPA was currently working on the response to the RFP.

OLD BUSINESS

A. Discussion and Possible Motion(s) to Consider a Performance Bonus for Chief Gerren for Fire Administration and General Manager's Position – President Cathcart

Discussion and motion to approve Performance Bonus in Executive Session.

B. Discussion and Possible Motion(s) to Review AB8 funding from El Dorado County President Cathcart

A discussion was held regarding subject matter. President Cathcart reported that he would contact the District's Attorney to look into this matter further. President Cathcart also requested that this matter be placed on the agenda for March 2019.

C. Discussion and Possible Motion(s) concerning notifications of Fallen Leaf Lake residence for Fallen Leaf Lake CSD Business matters – Director Casey

President Casey reported that at the last meeting in September there were a few residents that were interested in such a task. Bruce Hart also made a suggestion regarding looking into a South Tahoe High School student who could use such a task for community work to be noted on their curriculum for college. No action taken.

D. Discussion and Possible Motion(s) Reserve Study Report – Chief Gerren

Chief Gerren presented the Reserve Study to the Board. A motion was made by Director Bacchetti not to accept the study as stated and instructed Chief Gerren to contact Bartles and Wells to conduct an Assets Replacement Based study. After discussion motion was passed unanimously.

E. Discussion and Possible Motion(s) to review winter road Maintenance – President Cathcart

Discussed earlier out of order.

NEW BUSINESS

A. Discussion and Possible Motion(s) for Approval of CLM Marina Disclosures to Boat Users – Chief Gerren and Mike Basso, CLM

Subject matter tabled till regular scheduled meeting in March 2019.

B. Discussion and Possible Motion(s) Meeting Dates for 2019 Resolution 2018-8– Chief Gerren

Chief Gerren presented Resolution 2018-8 for meeting dates in 2019. Motion was made by President Cathcart and seconded by Director Casey to approve Resolution 2018-8 representing scheduled dates and locations for Board Meetings in 2019. After discussion motion was passed unanimously.

C. Discussion and Possible Motion(s) Fire Apparatus Leasing Resolution 2018-9– Chief Gerren

Chief Gerren presented to the Board Resolution 2018-9 pertaining to finalizing paperwork needed for Leasing 2. Motion was made by Director Bacchetti and seconded by Director Casey to approve Resolution 2018-9 for the Fire Apparatus Lease from Leasing 2. Chief Gerren reported that the discussion regarding the lease was approved during meeting in September 2018. After discussion motion was passed unanimously.

D. Discussion and Possible Motion(s) for Benefits for Paid Employees – Chief Gerren

Chief Gerren presented to the Board different options for paid employee benefits. The Board instructed Chief Gerren to explore possible benefits available to the employees and make recommendations at the next meeting. A motion was made by Director Casey and seconded by Director Malley to authorize a cap for a consultant, if needed, in the amount of \$5,000. After discussion motion was passed unanimously.

E. Discussion and Possible Motion(s) for review of Bike Trails on Forest Service Lands by Non-Profit Organization called TAMBA (Tahoe Area Mountain Biking Association) – Chief Gerren

The Board instructed Chief Gerren to contact the USFS for information concerning bike trails and what is allowable and request members of the USFS to attend the board meeting in July 2019. No action table.

F. Discussion and Possible Motion(s) to Review 2017-18 Annual Audit prepared by Robert Johnson, CPA – Chief Gerren

Chief Gerren presented to the Board Annual Audit for 2017-18 prepared by Robert Johnson, CPA. Motion was made by Director Bacchetti and seconded by Director Casey to approve 2017-18 Annual Audit. After a full discussion motion was passed unanimously.

The Board wanted to dedicate the motion to adjourn to Director Tom Bacchetti for his valuable service to the District.

With no other further business, President Cathcart adjourned the meeting at 1:05 pm.