

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, May 26, 2018

Fire Station #9

Fallen Leaf Lake, CA

09:00 AM

President Cathcart called the meeting to order at 09:03 am

President Cathcart appointed assignment for Director Grant Calof to work with Director Casey under the Fire Department and Director Cathcart to be the alternate to JPA Board.

ROLL CALL

President Cathcart, Director Casey, Director Bacchetti, Director Malley via phone and Director Grant Calof via phone

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Franz McMasters reported on the Blue Bag Program from the South Tahoe Refuse. These bags are available on the West Side, Fire House Station 9, and Café/Marina Store. He thanked everyone for their support regarding the Blue Bag Program.

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of March 3, 2018

Motion was made by Director Bacchetti and seconded by Director Casey to approve the minutes with the following changes:

Under Administrative Matters Item B: to be amended to read as follows:

Discussion was held and a motion with amendments to approve this item.

Amendment: The Directors reimbursement expense may include, Travel (airfare – *must be reserved as earliest as possible and reserved under Coach fair rates*, taxi, rental car – *lowest fair* and airport parking), Mileage (POV, meals, lodging and other office expenses that may be required to perform their duties as a Director).

After discussion motion was passed unanimously

B. Discussion and Motion(s) to Approve Financial Reports F/Y 2017-18 through May 20, 2018

A motion was made by Director Bacchetti to approve the Financial Reports for Fiscal Year 2017-18 through May 20, 2018. The motion was seconded by Director Casey.

After discussion motion was passed unanimously. The Board requested Chief Gerren to invite Bookkeeper Shawn Cullen to the next board meeting scheduled for July 7, 2018.

C. General Manager's /Fire Chief's Report

Fire Chief Gerren reviewed with the Board his report that was included in the Board packet. Chief gave an update on the EMT-P's, chipping program that was through LVFD, road patches and road work, snow removal for winter, cellular service update, no postal service this season, however the store will be selling stamps. The Annual Wine Tasting will be held Saturday, July 28, 2018 at Fire Station 9 and the Annual BBQ will be held Saturday, July 7, 2018 after the regular board meeting along with the Cardboard Races started prior to the BBQ.

D. President's Report

President Cathcart reported that Director Larry Calof retired from the Board and that Grant Calof was sworn in and taking his place. Director Bacchetti will be retiring from the Board at the end of term in December and there will be an open position on the Board if anyone is interested. Filing is open July 16, 2018 and closes August 10, 2018.

E. Concessionaire Report

Mike Basso gave an update regarding the Café/Store and Marina, along with a report that there was extensive dock repair done over the winter and working on getting the west side docks done. There are new items in the store and the Café/Store and Marina are now open doing business for about a week.

E. Voting Rights Committee Report

Director Casey and Andy Anderson reported on the update status of the SB 561. More items relating to SB 561 will be discussed under Old Business and New Business.

F. JPA Report

Director Bacchetti reported that Barton Memorial Hospital will be joining the JPA.

OLD BUSINESS

A. Discussion and Possible Motion(s) to approve Resolution 2018-2 in Support of SB 561 as amended – Director Casey

A motion was made by Director Bacchetti and seconded by Director Cathcart to pass Resolution 2018-2 supporting SB 561. After discussion, motion was passed unanimously.

NEW BUSINESS

Taken Out of Order

C. Discussion and Possible Motion(s) to Approve Resolution 2018-3 Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services – Chief Gerren

A motion was made by Director Bacchetti and seconded by Director Cathcart to pass Resolution 2018-3 declaring an election be held in November for board position in its jurisdiction. After discussion, motion was passed unanimously.

A. Discussion and Possible Motion(s) Retroactive to April 1st Approving the Hiring of Lobbyist, Richard Harris, to represent the Fallen Leaf Lake CSD with Respect to Facilitating the Passage of SB 561 in Accordance with the Scope of Work Outline by Mr. Harris in his Letter Dated March 20, 2018 attached – Director Casey

Motion was made by Director Bacchetti and seconded by Director Casey to approve the hiring of lobbyist, Richard Harris, to represent Fallen Leaf Lake CSD with facilitating the passage of SB 561. A full discussion was held. The board requested that the funding source for Mr. Harris's fee to be taken out of Fire Department reserves. There being no further discussion motion was passed unanimously.

The Board requested Item B and D be combined

B. Discussion and Possible Motion(s) to Approve assumption by and possible staffing increase regarding the CSD's anticipated new responsibilities for maintaining cabin ownership records, preparation and updating of records relating to eligible voters, interacting with El Dorado County Elections Office and such other agencies as may from time to time be required, all as needed to support the County Elections Office Management of Fallen Leaf Lake Elections, per SB 561 and as amended, such additional staffing time not to exceed \$2,500 per year – Director Casey

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D. Discussion and Possible Motion(s) Approving payment to the El Dorado County Elections Department for managing elections pursuant to the Provisions of SB 561 as amended. The cost is set by Election Law and is based on hours spent. Based on historical bills, submitted by the county for other elections, it seems reasonable to anticipate a cost of about \$2,500 per election or less – Director Casey

A motion was made by Director Bacchetti and seconded by Director Casey to approve both item B for staffing increase regarding the CSD's anticipated new responsibilities for maintain cabin ownership records, preparation and updating of records relating to eligible voters, interacting with El Dorado County Elections Office as needed for the SB 561 not to exceed \$2,500 per year and to approve payment to the El Dorado County Elections Department for managing elections pursuant to the provision of SB 561 as amended and not to exceed \$2,500 per election. A full discussion was held. The Board requested that all startup costs are to be absorbed through the Fire Department reserve and to amend Item B to read *such additional*

staffing time estimated not to exceed \$2,500 per year and Item D to stand as is. After further discussion motion was passed unanimously.

- E. Discussion and Possible Motion(s) approving payment of up to \$150.00 to the El Dorado County Surveyor's Office (or such other county agency as may from time to time maintain the latest equalized county assessment roll) for the compilation and transmittal to the CSD the then current ownership records of assessor's parcels within the Fallen Leaf District, such payments not to exceed \$300.00 per year in any given year – Director Casey**

The Board requested this item be removed from Agenda.

- F. Discussion and Possible Motion(s) Regarding Third Amended Joint Powers Agreement to establish, operate, and maintain an Emergency Medical Services Authority – Director Gerren**

Motion was made by Director Bacchetti and seconded by Director Casey to approve said Third Amended JPA. After a full discussion motion was passed unanimously.

- G. Discussion and Possible Motions(s) to Approve Preliminary Budgets for Administration, Parks and Recreation and Fire Department for 2018-19– Chief Gerren**

Motion was made by Director Bacchetti and seconded by Director Casey to approve said preliminary budgets. A full discussion was held. The Board requested that the Parks & Recreation and Fire Department split the Administration fee equally for this year only. The Board also requested that in the Parks and Recreation and Fire Department Reserves to place a figure in this account (to be reviewed again after Reserve Study has been completed). The motion was amended by Director Bacchetti to read as to approve Preliminary Budgets with the following changes: Preliminary budgets to reflect even contribution between Parks and Recreation and Fire Department to the Administration Budget. Motion was seconded by Director Casey and passed unanimously. A second and separate motion was amended by Director Bacchetti that the Parks and Recreation Budget line 56001 to have a contribution in the amount of \$15,000. Motion was seconded by Director Casey and passed unanimously. A third and separate motion was made by Director Bacchetti to have under Income Line Item 13002 to include a higher number and have a footnote representing that this number is estimated based on historical data, along with an expense account. Motion was seconded by Director Casey and passed unanimously.

The Board requested that the Reserve Study be added to the Agenda to the upcoming Board of Directors meeting in July for approval.

With no other further business, President Cathcart adjourned the meeting at 11:48 am.