

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, March 9, 2013
City Council Chambers / Airport
South Lake Tahoe, CA

MINUTES

President Bacchetti called the meeting to order at 10:00 am. President Bacchetti noted there wasn't a quorum for the Board of Directors Meeting held on January 26, 2013. Nevertheless, the meeting was convened to meet the legal requirement that the board meet at least once every three months. No business was transacted on January 25, 2013 and all business has been carried forward to today's meeting.

ROLL CALL

Tom Bacchetti, President, Stephanie Neidig, Director, Stephen A. Malley, Director, Lawrence Calof, Director
Also present: Fire Chief/GM Gerren

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

ADMINISTRATIVE MATTERS

A. Appointment of an individual to fill Director position resigned by Wanda Kownacki

Director Calof motioned to appoint Robert J. Cathcart (Mike) to fill the vacancy created by Wanda Kownacki's resignation. Motion was seconded by Director Malley. After discussion motion as passed unanimously.

Robert J. Cathcart (Mike) was sworn in by President Bacchetti.

B. Election of Board Officers

Director Calof motioned to elect Director Bacchetti as President of the Board. Motion was seconded by Director Cathcart. After discussion motion was passed unanimously.

Director Bacchetti motioned to elect Director Calof as Vice-President of the Board. Motion was seconded by Director Malley. After discussion motion was passed unanimously.

C. Appointment of Board Liaison Responsibilities

- **Store/Marina** – Director Cathcart
- **Fire Department** – Director Malley
- **EDC Relations** – Director Bacchetti
- **Finance** – Director Calof and Director Neidig
- **Website** – Director Calof agreed to take on editorial oversight – writing news, securing articles, etc. A full discussion was held regarding this liaison position. The overall consensus of the Board was that all would share in this responsibility. If any

conflict or controversial articles arise the matter of decision making would lie on the responsibility of Director Bacchetti and/or with further direction from legal counsel.

D. Discussion and Motion to Approve Minutes of November 4, 2012 Meeting

A motion was made by Director Bacchetti to approve minutes with the following corrections: Under Administrative Matters Item E. President's Report first paragraph the word **boa** should read **board**. Motion was seconded by Director Neidig and passed unanimously.

1) Discussion and Motion(s) to Approve Financial Reports

- **January 15, 2013**
- **March 1, 2013 (February 28, 2013)**

Director Bacchetti reported to the Board that per Robert Johnson, CPA recommendation that financial reports be approved by Board motion. A full discussion was held regarding these reports. Questions were raised about Balance Sheet items that did not seem to correspond properly with each other regarding assets and liability. Other questions were raised regarding "designated" funds – i.e. Chandler, Ramsey, and Greco – how they are to be used and the authority to spend such funds. It was the consensus of the Board to direct Chief Gerren to invite Shawn Collins, District's Bookkeeper and Robert Johnson, District's CPA to the next regular scheduled board meeting of April 20, 2013 to help clarify and answer questions prior to approval of these financial reports. No action taken

F. General Manager's / Fire Chief's Report

Chief Gerren gave a review of report included in Board Packet. A discussion was held regarding the winterizing of fire vehicles outside.

D. CONCESSIONAIRE'S REPORT

None

E. PRESIDENT'S REPORT

Director Bacchetti congratulated the new Board Members and reminded all in attendance that, as a public entity, the District is run subject to the California Government Code, including the requirements of the Brown Act. As part of this he noted the district's responsibility to comply with the digital, as well as paper, and public record keeping standards. The new website, www.fllscsd.org, allows us to meet our responsibility to maintain digital records, including emails, for the first time. It is up and running and all Board Members have an email address. All business emails relating to the District must flow through the district email addresses. If Board Member's have any problem with their email or with other issues relating to the site, please let Chief Gerren know as soon as possible so this matter can be addressed and fixed in a timely matter.

OLD BUSINESS

- A. Motion to form a citizens' advisory committee to be chaired by Ben Anderson to provide a recommendation to the Fallen Leaf Lake Community Services District's Board of Directors within one year as to the best course of action, if any, to support by Board resolution with respect to requesting the California Legislature to change statutory laws to best reflect the community's views on voting rights and eligibility within the District. The motion includes budgeting \$250.00 of District funds to be provided to the Committee to cover committee costs. The Committee may also raise funds on its own at its discretion.**

The citizens' advisory committee will initially be made up of:

- **Mike Casey (West Side)**
- **David Anderson (Stanford Hill)**
- **Tony Cary (Stanford Hill)**
- **Franz McMasters (West Side)**

More members may be added at the chair person's discretion. The committee is tasked with the following:

- 1) To determine and inform the Community of possible voting alternatives;**
- 2) To conduct a professional survey of the Community to determine Community voting preferences;**
- 3) To conduct at least two Community Meetings to inform the Community and determine Community voting preferences, the first meeting to occur the July 4th Weekend 2013, and the second meeting to occur the Labor Day Weekend, subject to change for good cause;**
- 4) To submit recommendations of one or more voting procedures to the CSD Board, and;**
- 5) If and when the CSD Board passes a resolution to support one or more voting procedures, to communicate that resolution to the appropriate State legislators for the purpose of requesting new State legislation regarding voting rights and eligibility within.**

- Director Bacchetti

A motion was made by Director Malley to form a citizens' advisory committee as stated above. Director Calof waived the reading of the full motion. Motion was seconded by Director Neidig. After discussion motion was passed unanimously.

B. Discussion and Possible Motion(s) Regarding Compensation for Chief of the Fallen Leaf Lake Volunteer Fire Department. – Director Bacchetti

- 1) Discussion and Possible Motion(s) to establish Personnel Committee with the purpose, composition and time schedule of:**
 - a) Reviewing and revising, as needed, the position description, including duties, responsibilities, authority and compensation for the position of Fire Chief, Fallen Leaf Lake Volunteer Fire Department;**
 - b) Determine objective and measurable performance criteria for the position;**
 - c) Committee shall be comprised of two Directors and up to five additional members including, but necessarily limited to, members of the Fallen Leaf Lake and regional communities knowledgeable and experienced in providing fire and emergency services;**

d) Report its findings and recommendations to the Board of Directors no later than the Labor Day weekend meeting of the Board.

Director Bacchetti reported a brief history of this line item to the Board. No action was taken last month because lack of quorum. Director Bacchetti read and made a motion to approve said committee as stated above. Motion was seconded by Director Malley. A full and thorough discussion was held regarding subject matter. Motion was amended by Director Calof to read as follows:

To establish Personnel Advisory Committee with the purpose, composition and time schedule of:

- a) Reviewing and revising, as needed, the position description, including duties, responsibilities, authority and compensation for the position of Fire Chief, Fallen Leaf Lake Volunteer Fire Department;
- b) Determine objective and measurable performance criteria for the position;
- c) Advisory Committee shall be comprised of one Director, Director Neidig, and up to five additional members including, but necessarily limited to, members of the Fallen Leaf Lake and regional communities knowledgeable and experienced in providing fire and emergency services;
- d) Report its findings and recommendations to the Board of Directors no later than the Labor Day weekend meeting of the Board.

Motion was seconded by Director Cathcart and passed unanimously.

2) Discussion and Possible Motion to award Chief Gerren a bonus for FY'13

Director Bacchetti motioned to award Chief Gerren a bonus of \$3,000 for the Fiscal Year 2012/2013 for his diligent performance as Fire Chief for the Fallen Leaf Lake CSD. Motion was seconded by Director Cathcart. A full discussion was held regarding subject matter. Motion was passed by the following vote: 4 Ayes and 1 Nay

NEW BUSINESS

A. Discussion and Possible Motion(s) pertaining to Capital Projects

- **Swim Platform Replacement – Request authorization to purchase a new swim platform to replace the platform that was removed last year for safety reasons. Request up to \$3,500 out of Reserves if needed for the replacement of the swim platform.**
- **Other Items**

Chief Gerren reported to the Board the need for a new Swim Platform and the approximate cost could run over what is being quoted from the seller which is between \$2,700 & 2,800 depending upon freight costs. Motion was made by Director Malley and seconded by Director Calof to authorize Chief Gerren to utilize up to \$3,500 out of Reserves if needed for the purchase of new swim platform. After discussion regarding type of swim platform, size, warranty and possible reserves needed motion was passed unanimously.

With no other further business, President Bacchetti adjourned the meeting at 11:30 am.