

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, September 5, 2015
Fallen Leaf Lake Fire Station #9
Fallen Leaf Lake, CA

President Cathcart called the meeting to order at 09:01 am

ROLL CALL

President Cathcart, Director Malley, Director Casey, Director Bacchetti
Director Calof absent

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Jeff Campen expressed thanks to the Board of Directors for all they have done this year and to report the passing of Randy Hall and condolences to Marcia, Jennifer and Matt.

Franz McMasters reported a bear and her cubs are roaming the area. A discussion was held that bears have also been around the store however there have been no winter or summer break-ins this year.

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of July 4, 2015

Motion was made by Director Malley and seconded by Director Bacchetti to approve the minutes with the following changes utilizing the red line track change in the word processing program.

Page 3 Old Business Item A 1st paragraph last sentence should read: **Construction would not ~~state~~ start until the end of season September and thereafter.**

Discussion and Motion(s) to Approve Minutes of May 23, 2015

Page 1 Administrative Matters Item D last sentence should read - **Also ~~all~~ tables and chairs at the store have been refinished.**

Page 3 Old Business Item D wording under page 11 item (b) should read: **wording needs to be adjusted to reflect off season security for CLM to secure parking lot and marina.**

Page 5 New Business Item G last sentence of first paragraph should read: **After further discussions the Board requested this item be placed on the July Agenda as a last time.**

Page 5 New Business Item G 2nd paragraph should read as follows: **Director Casey reported that his support is as an individual of participation in these discussions is as an individual member ~~to~~ of the community not as a member of the Board of CSD.**

There being no further changes motion was passed unanimously.

B. Discussion and Motion(s) to Approve Financial Reports F/Y 2015-16

Motion was made by Director Bacchetti to approve the Financial Reports as a group for Fiscal Year 2015/16 through July 31, 2015. Motion seconded by Director Casey. A discussion was held regarding Slip Deposits under Parks and Recreation. President Cathcart reported that he will approach HOA regarding a list of Slip Depositors. A further discussion was held regarding other available ways to achieve a higher interest on reserve funds in Parks and Recreation and Fire Department. The Board directed Chief Gerren to look further into ways to achieve a higher interest earning on these reserves. After discussions motion was passed unanimously.

C. General Manager's / Fire Chief's Report

Chief Gerren reviewed report with Board. Marina step improvement project will be discussed in detail under Old Business Item A. A discussion was held regarding the Volunteer Reserve Recruit Program, history, hiring process, internship and compensation, if any. Chief Gerren presented to the Board a diagram of the Propeller Swim Guard for the Fire Boat regarding the concerns and safety of all persons in the water near and around the Fire Boat. No action taken.

D. Concessionaire's Report

Mike Basso reported to the Board that the store and marina are up 14% over last year this time. Mike further expressed his appreciation and thanks to everyone in the community for their support along with the Fire Chief and all the volunteers and reserve recruits. Mike further reported that a few items may need replacement in the store and marina within the next few years. Mike did report to the Board that a dock had broken loose after the wind the other day and John Rich responded quickly for repair. Mike also reported that he is having an underwater study of the docks done for help with repairs and replacement of docks. Additionally repairs of the docks will be needed in the near future; kitchen equipment may need to be replaced such as the deep fryer and grill. The boiler is being repaired. The approximate cost is \$4,500 CLM's portion is \$2,500 and the CSD will pay the remainder of the invoice. Plans for steps behind the store leading to beach area and walking area around the marina are in progress and will be discussed under Old Business Item A. Mike also reported that all boats in the marina should be removed by September 30th because the docks will be removed on the 1st or 3rd of October. After a full discussion of the above the Board requested that a line item under New Business for repair and replacement of docks in the Marina be placed on the December Agenda along with Store/Kitchen items to be repaired and replaced and any misc. items as a priority bases. These repairs and replacements are to

be itemized as separate projects with cost and projected costs and time of repair and replacement.

Franz McMasters was concerned regarding the water level in removing boats out of the marina. Mike Basso reported that the few boat owners without 4wd needing help pulling their boats out of the marina he has accommodated helping them remove their boats.

E. Citizen's Advisory Committee Report

No Committee Report due to Ben's health issues. The Board and everyone wish him a speedy recovery.

F. President's Report

President Cathcart reported there will be no election for Board Members this coming November. The incumbents will remain on the CSD Board. President Cathcart did express with full concern for the need for new participants, encouraging the younger generation to fill future openings to help meet the needs of the CSD and run in future elections.

President Cathcart additionally reported that he received a letter from the SDRMA complementing the CSD and FD for no claims for year 2014-15 and for this letter to be a part of the official minutes.

OLD BUSINESS

A. Discussion and Possible Motion(s) Regarding Improvements to the Marina Walkway Areas – Chief Gerren

Chief Gerren presented to the Board and Estimate of costs for the construction of the marina walkway areas in the amount of \$34,546.75. A full discussion was held. The Board requested that these figures be broken down into the three projects 1) Beach ramp area; 2) Repair of Marina walkway area; 3) Stairs to Beach area behind Store including an alternate option of fencing across upper beach area allowing no access to beach area from behind Store to be presented at the December Board Meeting.

Chief Gerren additionally reported that CLM would contribute \$10,000 to projects with a 1 year extension to their current Contract.

B. Discussion and Possible Motion(s) to Update Policy and Procedure Manual Regarding Boat Washing – Director Casey

Director Casey presented to the Board a proposed new wording on "Boat Wash" policy on page 5 of our Policies and Procedures Manual under AIS. After a full discussion motion was made by Director Bacchetti and seconded by Director Malley and passed unanimously.

NEW BUSINESS

A. Discussion and Possible Motion(s) by Resolution 2015-6 Regarding Setting Board of Directors Meeting Dates for 2015-2016 – Director Cathcart

Director Cathcart presented to the Board Resolution 2015-6 setting the Board of Directors Meeting Dates for 2015-2016. Motion was made by Director Bacchetti and seconded by Mike Casey to approve said Resolution. After discussion motion was passed unanimously.

B. Discussion and Possible Motion(s) by Resolution 2015-7 To Accept a Department of Forestry and Fire Protection Volunteer Fire Assistance Program Grant Agreement #7FG15038 – Chief Gerren

Chief Gerren presented to the Board Resolution 2015-7 representing a wildland equipment Grant from the Department of Forestry and Fire Protection Volunteer Fire Assistant Program in the amount of 11,715.00 which is a 50/50 match grant to cover strictly wildland equipment and replacement, radios rakes, packs, shelters, etc. Motion was made by Director Casey and seconded by Director Bacchetti to approve said resolution. After discussion motion was passed unanimously.

C. Discussion and Possible Motion(s) for Proposals and Procedures to Review and Possible Renewal of Fire Chief's and General Manager's Contract May 1, 2016 – Director Bacchetti

Director Bacchetti reported to the Board that the Fire Chief and General Manager's Contract expires April 30, 2016 and is up for renewal. Director Bacchetti requested that a Closed Session be placed on the December Agenda along with a Discussion and Possible Motion(s) to review any changes under item in Old Business.

D. Discussion Concerning Rumors of Water Taxi Placement near Fallen Leaf Campground – Director Casey

Director Casey reported to the Board that a rumor regarding a water taxi here in Fallen Leaf Lake was spread by people getting confused with the actual taxi that is at Echo Lake. A discussion was held regarding the Taggart property that was sold to the USFS and that it is open for public use. The house has been torn down and the old dock is not available for use. No action taken.

With no other further business, President Cathcart adjourned the meeting at 10:10 am.