

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT
Community Center

Thank you for your interest in reserving the Community Center, also known as “The Old Store”. The Community Center is a valuable asset of the community. It is very important to the District that it be put to use by the community. The District will make every effort to secure your reservation.

Enclosed are the Community Center Use Guidelines and the Community Center Reservation Form. Please read and sign the use guidelines. The use guidelines contain important information regarding the use of the building. You must agree to these guidelines to secure your reservations. The reservation form includes the details of your reservation such as the date, time of the event, responsible person and use fees. Please note that if you intend to use vendors each vendor needs to be identified and a proof of insurance or bond provided to the District.

The District may collect a Use Fee based on the type of event. The Use Fee will be determined prior to the signing of the agreement.

The District may collect a cleaning deposit based on the event type or user may elect to clean the building as described in the Use Guidelines. Per Use Guidelines if the building is not returned to pre-event conditions the responsible party will forfeit cleaning deposit.

The District does not charge community members for the use of the building but does encourage donations to the Community Center Building Fund. Donations will be used to maintain and service the building as well as purchase furnishings for community use.

Once again, thank you for your interest in the building. If I can be of any assistance please contact me by phone or email or drop by my office above the New Store.

Sincerely,

Gary Gerren
General Manager/Fire Chief
530/544-3300
ggerren@fllcsd.org