

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, August 29, 2020

BOARD MEETING

Held under Executive Order N-29-20

Tele/Video Conference

9:00 AM

The Board of Directors convened into a closed session at 9:00 am to discuss and consider a performance Bonus for Chief Gerren for Fire Administration and General Manager's Position.

ROLL CALL

President Cathcart, Director Casey, Director Malley, Director Hart and Director G. Calof via tele/video conference.

The Board of Directors will report to public at the regular meeting scheduled for 10:00 am under New Business Item G.

BOARD MEETING OPEN TO PUBLIC SCHEDULED FOR 10:00 AM

President Cathcart called the meeting to order at 10:02 am

ROLL CALL

President Cathcart, Director Casey, Director Malley, Director Hart and Director G. Calof via tele/video conference.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of July 4, 2020

Motion was made by Director Casey to approve minutes of May 23, 2020 and seconded by Director Hart to approve the minutes. After discussion motion was passed unanimously.

B. Discussion and Motion(s) to Approve Financial Reports F/Y 2020-21 through August 20, 2020

A motion was made by Director Casey to approve the Financial Reports for Parks and Recreation and Administration Fiscal Year 2020-21 through August 20, 2020. The motion was seconded by Director Calof. After discussion was held, motion was then passed unanimously.

A motion was made by Director Hart to approve the Financial Reports for Fire Department Fiscal Year 2020-21 through August 20, 2020 and seconded by Director Calof. After discussion of Fire Department Operations, Reserve and Strike Team, motion was passed unanimously.

C. COVID-19 Report

Fire Chief Gerren reviewed with the Board his report on COVID-19 that was included in the Board packet. A discussion was held regarding the monitoring of people on the Store and Community Building Beach. Mike Basso of CLM reported that people have been complying to the guidelines set forth for social distancing areas out on the beaches. Chief Gerren reported that the Store and Marina have done a good job and people are being good about COVID regulations.

D. General Manager's / Fire Chief's Report

Fire Chief's reviewed with the Board his General Manager's / Fire Chief's Report that was included in the Board packet. A discussion was held regarding the smoke and incidents/calls in our area. The Chief reported that he was getting bids for the docks to submit to State Parks for a grant that will be discussed further under New Business Item C.

E. President's Report

President Cathcart wanted to commend the CSD staff and Mike Basso and the CLM staff for a good job done this season.

F. Concessionaire Report

Mike Basso reported to the Board the following: A lot of people are coming to the mountains and are enjoying purchasing T-Shirts, food and renting boats, etc. Currently, the crowds have slowed down and staffing is still an issue. The marina will be closing at 4 pm rather than 6 pm and the marina continues to be open at 8:00 am. If there is an issue, he is in the store by 7:00 am. If you need assistance with the marina, Mike Basso will continue to be on location after 4 pm. The last day for pulling boats will be September 30 and last day for Store and Marina will be September 30. Mike stated that he will be here a week later after closing, however the Chief, even though busy, will be able to help those with getting boats out.

Mike additionally reported that when all the white chalked boxes are full the beach is then closed. People have been for the most part staying off the docks and staff has done a good job all season considering the COVID regulations and the amount of people coming and going from the Store, Marina and beach.

G. Voting Rights Committee Report / Communications Report

Director Casey reported that there is nothing to report. The bill is still postponed until the Legislators return in December.

H. JPA Report

Chief Gerren reported that the JPA is still doing business as normal since COVID. There housing for Paramedics had changed and the Leona Allen had resigned from the Lake Valley Fire Board and therefore is no longer a representative for the JPA. The next meeting will be sometime in October.

OLD BUSINESS

A. Discussion and Possible Motion(s) to Approve Draft Reserve Study for the Fire Department and Parks and Department – Chief Gerren

Chief Gerren reviewed with the Board the draft Reserve Study prepared by Eric Phillips of Applied Reserve Analysis. A discussion was held regarding study and the Board requested this item be placed on the December Agenda and possibly inviting Eric Phillips to attend the Tele / Video Conference.

B. Discussion and Possible Motion(s) to Approve 2020-2021 Final Budget adjustments for Administration, Parks and Recreation and Fire Department – Chief Gerren

Chief Gerren reported this item was on the agenda in case there was to be any adjustments to the Budgets. No action taken

C. Discussion and Possible Motion(s) concerning the construction of the Angora/Lily Lake Bike Trail – Director Malley

Director Malley referred this item to Peggy Laughlin who has been working with Jacob Quinn at the USFS. She reported the concerns and outcome of meetings with Jacob. A full discussion was held with the Board and the public regarding the concerns and issues with the construction of this bike trail. Currently meetings with Jacob Quinn are on hold because of the many fires within the State. President Cathcart invited that public who might be interested in helping with this committee to contact Peggy Laughlin or Ruth Rich.

D. Discussion and Possible Motion(s) to review Boating Safety Regulations for Fallen Leaf Lake – Director Casey

Director Casey reported that a committee which was set up has been reviewing and working on the Boating Safety Regulations for Fallen Leaf Lake. This committee is working on sending out a survey to get feedback from the public around Fallen Leaf to be able to submit a presentation of the Boating Safety Regulations to the Board of Directors at the next regular scheduled meeting in December. A full discussion was held with the Board and the public regarding their concerns and how to approach and put enforce these regulations.

NEW BUSINESS

A. Discussion and Possible Motion(s) Regarding Fallen Leaf Lake Road Congestion, Parking at the Store/Café' and Marina, including Implementing Parking Fees – Director Malley

Director Malley reviewed with the Board his Proposal for the Fallen Leaf Road Congestion. A full discussion was had by the Board and the public regarding these proposed motions. Chief Gerren reported that he had already discussed the matter of charging a parking fee at the Store with Mike Basso. A motion was made by Director Hart to have the General Manager and Store Operator to come up with a parking plan for the parking area that includes a fee component that would be effective with Season 2021-22 of May. Motion was seconded by Director Calof and passed unanimously. A further discussion was held regarding putting a committee together, how the Brown Act would need to be followed and any COVID regulations/guidelines. Director Malley withdrew any and all motions presented. The Board requested that this item be placed on the next regular scheduled Board Meeting in December after the Chief Gerren and Mike Basso have put a proposal of how the Store Parking Lot could reflect a fee for parking.

B. Discussion and Possible Motion(s) to Approve Meeting Dates for 2021 Resolution 2020-8 – Chief Gerren

Chief Gerren presented to the Board Resolution 2020-8 approving Meeting Dates for 2021. Chief reported that the meeting date for the Labor Day Meeting August 28, 2021, should be September 4, 2021. After discussion motion was made by Director Malley and seconded by Director Calof to approve Resolution 2020-8 and passed unanimously.

C. Discussion and Possible Motion(s) to Approve Resolution 2020-9 Approving Application(s) for per Capita Grant Funds, State of California – Chief Gerren

Chief Gerren presented to the Board Resolution 2020-8 Approving Application(s) for per Capita Grant Funds, State of California. The Chief reviewed the process for the grant in the amount of \$177,925.00 and that Approving the Resolution is the first process. Submitting bids is next, which he is in the process of achieving. After a full discussion was held a motion was made by Director Malley and seconded by Director Calof, and then passed unanimously.

D. Discussion and Possible Motion(s) to review Fallen Leaf Lake CSD COVID-19 State and County Regulations for Review and/or Updates – President Cathcart

President Cathcart reported that there are no changes to the current COVID-19 for the CSD. All building and services are in compliance.

E. Discussion and Possible Motion(s) to Approve Resolution 2020-10 Approving the Department of Forestry and Fire Protection Agreement #7FC20038 for the Volunteer Fire Assistance Program (VFA) – Chief Gerren

Chief Gerren presented to the Board Resolution 2020-10 Approving the Department of Forestry and Fire Protection Agreement #7FC20038 for the Volunteers Fire Assistance Program (VFA). Chief Gerren reported that this Agreement is applied for every year with a 50-50 match. This year the cost of the Fire Departments match will be \$18,254.00. After discussion motion was made by Director Malley and seconded by Director Calof to approve Resolution 2020-10 and passed unanimously.

F. Discussion and Possible Motion(s) to Consider a Performance Bonus for Chief Gerren for Fire Administration and General Manager's Position – President Cathcart

President Cathcart reported a decision made under Executive Session prior to meeting being opened up to public at 10:00 am. The Board discussed and approved a performance bonus for Chief Gerren in the amount of \$10,000.00. Chief Gerren has shown and delivered his diligence and expertise in maintaining the Fire Department and Parks and Recreation. Many thanks to Chief Gerren for his hard work.

G. Discussion and Possible Motion(s) for Appointment of Director Due to Insufficient Nominees for Election November 3, 2020 for Grant Calof's Position – Chief Gerren

Chief Gerren reported to the Board Director Grant Calof missed the filling deadline for the Election status by one day. Per Elections Code § 10515, the District has the opportunity to recommend to the Board of Supervisors one (1) full term nominee to appointment. Upon appointment, the Director(s) will assume office and serve exactly as if they were elected to the position. After a full discussion a motion was made by Director Malley and seconded by Director Hart to nominate and approve Grant Calof and motion passed.

H. Discussion and Possible Motion(s) to Approve Resolution 2020-11 Authorizing Application for Federal Excess Personal Property (FEPP) Program in Accordance with the United States Forest Service Cooperative Forestry Assistance Act (CFAs) of 1978 – Chief Gerren

Chief Gerren presented to the Board Resolution 2020-11 Authorizing Application for Federal Excess Personal Property (FEPP) Program in Accordance with the United States Forest Service Cooperative Forestry Assistance Act (CFAs) of 1978. Chief Gerren reported that this Resolution needs to be in place for us to be able to acquire any Federal Excess Personal Property (FEPP) when available or needed per the Agreement. After discussion motion was made by Director Malley and seconded by Director Hart to approve Resolution 2020-11 and passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 12:15 pm.