

**FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

Saturday, December 7, 2013

El Dorado Hills CSD

Parks & Recreation Conference Room

El Dorado Hills, CA

President Bacchetti called the meeting to order at 12:00 pm

**ROLL CALL**

President Bacchetti, Vice-President Calof, Director Malley, Director Cathcart, Director Casey

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

None

**ADMINISTRATIVE MATTERS**

**A. Discussion and Motion to Approve Minutes of August 31, 2013**

Motion was made by Director Cathcart to approved minutes as submitted. Motion was seconded by Director Malley and passed with 4 ayes and 1 abstained.

**B. Discussion and Motion(s) to Approve Financial Reports**

Motion was made by Director Bacchetti to approve said Financial Reports dated November 30, 2013. Motion seconded by Director Calof. After full discussion was held regarding Financial Reports motion was passed unanimously.

**C. Discussion and Motion(s) to Accept and Approve FY 2013 Audit**

Director Bacchetti presented to the Board the Fiscal Year Annual Audit Report for 2012/2013 for review and motion to approve. Motion was seconded by Director Calof. A full discussion was held regarding the restricted and unrestricted categories for the Fire Department. The motion was amended by Director Calof to except the Audit as stated under accounting controls but to refer the restricted accounts research to the May meeting. Motion was seconded by Director Casey and passed unanimously. The Board directed Chief Gerren to research again the restrictions for these funds and present to the Board at the regular scheduled meeting in May.

#### **E. Concessionaire's Report**

Larry Chapman and Eric Mart of CLM reported that the season was good up until the Fire in August. There were issues with maintenance of boats from renters causing damage and how CLM will be modifying the Marina Boat Rental Agreement for 2014 to reflect that the renter of the boat will be responsible for damages of any kind made during the course of the renter's use. Larry went on to report that Harry Jakobite will not be the Manager of the Store and Marina. CLM has hired a new couple Mike and Cynthia for the upcoming season. Mike and Cynthia are from Reno and will be taking over the responsibility of the store, café and marina. They came highly recommended and worked with Harry for a week prior to closing this year. A further discussion regarding the CLM existing Agreement between FLLCSD and CLM will be discussed under New Business Item D.

#### **F. Citizen's Advisory Committee Report**

Ben Anderson reported that the process is not going as quickly as they all had hoped. The offices at the State are very busy and the process is time consuming. A full discussion was held regarding getting help from the County regarding this matter and to call Senator Gaines's Office for assistance in expediting the process and communicate with Legislation to move the process along a little quicker.

#### **G. President's Report**

President Bacchetti thanked the El Dorado Hills CSD for allowing the Fallen Leaf Lake CSD to utilize their facilities for the December and March Meeting. Also President Bacchetti reminded the Board Members to complete the annual 700 statements and return to the County.

### **OLD BUSINESS**

#### **A. Discussion and Possible Motion(s) Regarding Fallen Leaf Lake CSD Responsibility for AIS Education Beyond the Fallen Leaf Lake CSD's Property of Fallen Leaf Lake Marina – Director Cathcart**

Director Cathcart reported his concerns regarding the Board helping with this issue, along with funds from the District to help sustain with funding for AIS prevention and staffing, and, in addition, not sure what the Board's responsibility actually is to help sustain with funding for this prevention. A full discussion was held regarding subject matter. John Kleppe quoted from a report that was recently compiled by LAFCO concerning the sphere of influence of Fallen Leaf Lake CSD and feels that AIS is just as important for prevention as fire and is looking for donations to help subsidize the cost for an inspector of \$15,000 to patrol around the Fallen Leaf Lake. There are only 2 inspectors available last year for the basin area and Fallen Leaf is very fortunate to be able to acquire one of

them. John Kleppe further reported that Fallen Leaf Lake is currently free from various AIS whereas Lake Tahoe has been invaded with several types of AIS. Director Malley made a motion for the FLLCSD to support this issue with a \$5,000 donation for the use of an AIS inspector for the Fallen Leaf Lake area for the year 2014. Motion was seconded by Director Cathcart. Motion was amended to reflect that these funds were contingent on other funds being secured to hire the AIS inspector. Further discussion was held regarding Fallen Leaf Lake being at risk to an invasion of AIS because of non-motorized waters vehicles being launched from around the Fallen Leaf Lake area without inspections. Motion was passed unanimously.

## **Administrative Matters – Chief’s Report was overlooked early**

### **D. General Manager’s / Fire Chief’s Report**

Chief Gerren reviewed his report with the Board, emphasizing the following paragraphs as they will relate to further items on the Agenda.

#### **Projects & Prevention**

**Paragraph 2** – The EDC Board of Supervisors on September 24, 2013, approved an expenditure of 1.7 million over two years to provide assistance to Fire Departments of El Dorado County. Chief reported that he requested for the Fire District \$250,000.00 to help assist in the purchase of a new fire boat. The EDC Board of Supervisors approved this contingent upon the Local District’s passing a resolution in support of El Dorado County finding a long term solution for assistance in providing additional funding for fire departments located within the county. See **NEW BUSINESS ITEM A.** for further discussion.

**Paragraph 1** – The Chief reported that the Fire Department has been approved to receive a grant from CDF to upgrade current wild land gear and to purchase additional wild land gear for seasonal and volunteer firefighters. The Department of Forestry approved \$15,420 of which CDF will provide \$7,710 and Fallen Leaf Lake FD will match \$7,710. – See **NEW BUSINESS ITEM B.** for further discussion.

**Paragraph 3** – The Chief reported that he had applied for an AFG Grant requesting funding for the purchase of a new Type I fire engine that would replace our current fire engine. He applied for \$375,000 for the purchase of a new Type I fire engine. The District’s match for these funds if approved would be approximately \$20,000. The Chief further reported that the Cal Fire OES surplus engine has been on hold from the State because of other emergency matters. Hopefully to hear something regarding this engine early next year.

**Paragraph 4** – The Chief reported that the Fire Departments within the EDC are submitting requests for adoption of the California Fire Code 2013 as amended. The Chief went on to report that the District is currently operating under the 2010 Fire Code. The Fallen Leaf Lake CSD would need to submit a Resolution adopting findings supporting Amendments to the 2013 California Fire Code – See **NEW BUSINESS Item C** for further discussion.

The Chief also reported that Firefighter Harcourt and Firefighter Kimball were attending a class at Center for Domestic Preparedness paid for by FEMA.

## **BACK TO OLD BUSINESS**

### **B. Discussion and Possible Motion(s) Regarding Evaluation Process and Procedure for Paid Fire Department Personnel (continued from 8/31/13) – Director Malley**

Director Malley requested that this item be tabled.

## **NEW BUSINESS**

### **A. Discussion and Possible Motion(s) to Approve by Resolution 2013-10 to Participate with El Dorado County in Development of a Long-Term Sustainable Solution for the Delivery of Fire Protection Services – Director Bacchetti and Chief Gerren**

Director Bacchetti called for a motion to approve said Resolution 2013-10. Motion was moved by Director Calof and seconded by Director Cathcart. After a full discussion motion was passed unanimously.

### **B. Discussion and Possible Motion(s) to Approve by Resolution 2013-11 A Participation Grant Up To \$7,710 From the Department of Forestry and Fire Protection – Director Bacchetti and Chief Gerren**

Director Bacchetti called for a motion to approve said Resolution 2013-11. Motion was moved by Director Casey and seconded by Director Calof. After a full discussion motion was passed unanimously.

### **C. Discussion and Possible Motion(s) to Approve by Resolution 2013-12 The Adopting of Findings Supporting Amendments to the 2013 California Fire Code – Director Bacchetti and Chief Gerren**

Director Bacchetti called for a motion to approve said Resolution 2013-12. Motion was moved by Director Calof and seconded by Director Cathcart. A full discussion was held regarding all matters surrounding this Resolution and amendments as it would affect Fallen Leaf Lake building requirements. The Board withdrew its motion and requested 2 Board Members to refine this issue. Director Casey and Director Calof volunteered to work with Chief Gerren regarding this issue and to bring back to the Board at a later date for further discussion and possible motion.

**D. Discussion and Possible Motion(s) To Modify Existing Agreement Between the Fallen Leaf Lake CSD and California Land Management Regarding the Operations of the Fallen Leaf Lake Store, Café and Marina – Director Bacchetti and Director Calof**

Larry Chapman reported on figures from Store, Café & Marina. Larry stated he would like to change the percentage from 10% to 5% because of cost of living increases, marina cost increases and other increases due to economy. Director Bacchetti reported that what would be fair for all is a percentage from 10% to 7.5% and to take the marina issue of the first \$5,000 to be split ½ CLM and ½ FLLCSD. A motion was made by Director Calof and seconded by Director Bacchetti to modify the contract from the 10% on the first \$500,000 and 5% on sales over \$500,000 to a flat 7.5% on the first \$500,000 and 7.5% on sales over the \$500,000. To also modify the first \$5,000 in repairs required by CLM to read the first \$2,500 would be required by CLM and the second \$2,500 would be split on a 50/50 basis. This would only affect the remainder of the two years on CLM's contract. A full discussion was held regarding matter, percentages, marina costs, etc. The motion was passed unanimously.

**E. Election of FLLCSD Officers for 2014 – Director Bacchetti**

Motion was made by Director Bacchetti to nominate Director Cathcart for President, Director Calof for Vice-President and Dave Sargent as Volunteer Treasurer and seconded by Director Calof. Motion was passed unanimously.

Before adjournment of meeting the Board extended its admiration and gratitude to Tom Bacchetti for a job well done as President over the past years.

With no other further business, President Bacchetti adjourned the meeting at 2:44 pm