

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday March 5, 2016
El Dorado Hills Community Service District
Park Conference Room
El Dorado Hills, CA

President Cathcart called the meeting to order at 10:13 am

ROLL CALL

President Cathcart, Director Calof, Director Casey
Director Bacchetti and Director Malley absent

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of December 5, 2015

Motion was made by Director Casey and seconded by Director Cathcart to approve the minutes with the following changes to Section E and Section C.

Section E. Citizen's Advisory Committee Report

No report. Ben and Andy have been preoccupied with health issues. Director Malley suggested that a new chairperson for this Committee would need to be addressed. ~~and referred a few names; Ray Alder, Franz McMasters, Terry Smith to organize and report back to the Board regarding this subject matter.~~

Section C. General Manager's / Fire Chief's Report

Chief Gerren reviewed report with Board. In addition to Fire Chief's/General Manager's Report, Chief Gerren reported that the propeller guards on the Fire Boat have been installed and he has contacted the Cal Waterways in reference to grants for updating the launch ramp. Chief Gerren also reported to the Board grants that he would be applying for this winter. AFG Grants for apparatus, PPE, air packs, equipment and a Safer Grant for personnel. These grants will be discussed further under New Business Item D. Chief Gerren further reported that two of the engines are set to be painted during the winter and the cost for this expense will be coming out of the excess strike team income, being received from federal and state government agencies. Chief Gerren reviewed with the Board a spread sheet of estimated income from strike teams operations. A worksheet report will be provided to Board at the next regular scheduled meeting in March. Discussion held with no action taken.

After discussion motion was passed unanimously.

B. Discussion and Motion(s) to Approve Financial Reports F/Y 2015-16 through February 2016

Motion was made by Director Calof to approve the Financial Reports as a group for Fiscal Year 2015/16 through February 2016. Motion seconded by Director Casey. A discussion was held regarding deferred maintenance items for dock section. Director Casey requested this item be placed on the agenda for next meeting scheduled in May. There being no further discussion motion was passed unanimously to approve Financial Reports as a group for Fiscal Year 2015/16 through February 2016.

C. General Manager's / Fire Chief's Report

Chief Gerren reviewed report with Board. In addition to Fire Chief's/General Manager's Report, Chief Gerren reviewed with the board the Strike Team spreadsheet listing fires, cost incurred, and what is expected back from the State or Federal Government.

D. Concessionaire's Report

No report.

E. Citizen's Advisory Committee Report

No report.

F. President's Report

No report

OLD BUSINESS

A. Discussion and Possible Motion(s) Finalize and Approve Renewal of Fire Chief's and General Manager's Contract May 1, 2016 – Director Calof

Director Calof presented to the Board a drafted Contract. Contract was reviewed and discussed between Director Bacchetti and Chief Gerren. A few changes were addressed in Exhibit "A". Motion to approve the Contracts with changes was made by Director Casey and seconded by Director Calof. After full discussion motion was passed unanimously.

Director Calof informed the Board that the final written contract(s) will be forwarded to President Cathcart and then to Chief Gerren for signatures.

Director Calof also informed the Board that the amendment to the CLM contract regarding the extension for 10K will be drawn up and sent to President Cathcart then to CLM for signatures that were approved at the meeting in December 2015.

B. Discussion and Possible Motion(s) to Approve Annual Auditors Report for Fiscal Year 2014-15 prepared by Robert Johnson, CPA – Director Calof

Director Calof reviewed with the Board a letter dated February 12, 2016 from Robert Johnson, CPA regarding their concerns about a Management Letter. After review of letter and full discussion, a motion was made by Director Calof to approved Annual Audit 2014-15 prepared by Robert Johnson CPA. Motion was seconded by Director Casey and passed unanimously.

B. Discussion and Possible Motion(s) to for Investment Opportunities with CalTRUST – Chief Gerren

The Board wished to table subject matter until the next scheduled board meeting in May 2016.

NEW BUSINESS

A. Discussion and Possible Motion(s) Concerning the Viability and Future of FLLCSD – Director Malley

The Board wished to table subject matter until the next scheduled board meeting in May 2016.

B. Discussion and Possible Motion(s) for Approval to Liquidate the Used Fryer and Stove/Oven – Chief Gerren

Chief Gerren requested from the Board the approval to sale the used/old fryer and stove/oven that is being replaced in the Store. Motion was made by Director Calof to liquidate/sale the used fryer and stove/oven in store upon replacement of new fryer and stove/oven Motion was seconded by Director Cathcart. After discussion motion was passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 11:03 am