

## **FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

Saturday, July 6, 2019  
Community Building  
“Old Store”  
Fallen Leaf Lake, CA  
09:00 AM

President Cathcart called the meeting to order at 09:10 am

### **ROLL CALL**

President Cathcart, Director Casey, Director Malley, Director Hart, Director G. Calof via phone.

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENTS**

Director Malley introduced Jacob Quinn, Trails Manager from the USFS to talk about the new project trails going in and around Lily Lake and Angora. These new trails are for hikers, mountain bikers and equestrian. The projects should be complete by the end of 2020. If further questions, people can visit the USFS Lake Tahoe Basin website or contact him at (530) 543-2600.

Franz McMasters reported the summary of Blue Bags for recycling and where to pick them up (Store/Fire Department/Franz McMasters porch west side).

Tarney Baldinger asked about the parking situation up at Lily Lake and on Glen Alpine Road above the firehouse. Chief Gerren reported that if there are any issues regarding the parking lot, to please contact him and he will report it to the Federal Law Enforcement.

Tarney Baldinger asked about the EMF pollution from the cell towers. President Cathcart responded that the Fallen Leaf Lake CSD has no jurisdiction regarding cell towers.

Peter Thieriot expressed his concerns regarding the youngsters swimming in the marina. Mike Basso, CLM responded that they have been trying to keep up with this situation, but might need to post some signage on the docks.

## **ADMINISTRATIVE MATTERS**

### **A. Discussion and Motion(s) to Approve Minutes of May 25, 2019**

Motion was made by Director Malley and seconded by Director Casey to approve the minutes. After discussion motion was passed unanimously.

### **B. Discussion and Motion(s) to Approve Financial Reports F/Y 2018-19 through June 28, 2019**

A motion was made by Director Casey to approve the Financial Reports for Fiscal Year 2018-19 through June 28, 2019. The motion was seconded by Director Malley. A full discussion was held regarding the Reserve Study and it could affect the amount of reserves put aside in the Parks and Recreation and Fire Department accounts. Chief Gerren responded that the reserve study has been delayed because the party handling our account is no longer with the company, but should have the study for the August meeting.

Chief Gerren also noted that per Director Harts request regarding the Assets being listed on the balance sheet. Per Director Harts email that it is common practice that the assets are listed on the annual audits and the Chief made sure with our CPA, Robert Johnson that they are listed on our annual audits each year. After full discussion motion was then passed unanimously.

### **C. General Manager's /Fire Chief's Report**

Fire Chief Gerren reviewed with the Board his report that was included in the Board packet.

### **D. President's Report**

President Cathcart reported that the voting bill that is in Legislation is waiting on the State Audit that was performed on the CSD. The Board has received the draft form of the results of the audit. President Cathcart apologized for not being able to discuss this matter further, however at this time, it is prohibited by law to discuss any contents until the final State Audit has been released. The Board has responded to the results of the audit and is hoping to get the final release shortly. When the audit is released, it will be discussed at a special or the regular meeting in August.

### **E. Concessionaire Report**

Mike Basso reported that all is going well at the Store and Marina. Figures are even with last year considering a slow start because of snow and cooler weather. The Store welcomes any suggestions to help make it more convenient to the residences in the area. Staffing is good in the Store; however, the Marina could use more help. The fuel and boat slips stayed at the same pricing as last year.

Mike Basso wanted to clear up any concerns regarding his leaving CLM. Mike reported to the Board that he and his wife, Cindy, will be staying through this season and next. Mike thanked everyone for their support.

#### **F. Voting Rights Committee Report / Communications Report**

Director Casey gave a brief synopsis of the current status of the bill and of its background and necessity. From a timing perspective, the legislature has very strict rules governing how and by what time bills have to clear committees and reach certain benchmarks. Without waivers, it would already be very difficult to achieve those benchmarks, and to depending upon the release date of the State Audit, we will soon know if it is too late to make it through this year. If so, it will become a 2-year bill. Director Casey also stated again what President Cathcart had said earlier in his report regarding the audit and our inability to discuss the matter at this time.

On another topic, Director Casey reported his desire to expand our website with content that would be of interest to residents and visitors. Right now, the site is used primarily to find out when meetings will occur, whereas it could house historical records as well as articles and stories from people around Fallen Leaf Lake. A brief discussion was held and the board expressed interest in seeing this subject placed on the August agenda. The board may discuss forming a committee and seeking an editor for communications, articles and stories.

#### **G. JPA Report**

President Cathcart reported that our JPA Representative, Tom Bacchetti, has resigned and he will be Board representative until replaced by another board member.

President Cathcart further reported that he and Chief Gerren will be attending the JPA Meeting on Monday, July 8, 2019.

### **OLD BUSINESS**

#### **A. Discussion and Possible Motion(s) to Approve 2019 OES Salary Survey – Chief Gerren**

Chief Gerren presented to the Board the OES (Office of Emergency Services) Salary Survey for 2019. A motion was made Director Hart and seconded by Director Casey to approve the 2019 OES Salary Survey. A discussion was held and motion was passed unanimously.

#### **B. Discussion and Possible Motion(s) to Approve 2019 Salary Schedule – Chief Gerren**

Chief Gerren presented to the Board the 2019 Salary Schedule. A motion was made by Director Casey and seconded by Director Malley. After a discussion that the salary schedule in the past was all-inclusive in the Fire Department Budget each year, motion was passed unanimously.

**C. Discussion and Possible Motion(s) Approve Final Budgets for Administration, Parks and Recreation and Fire Department for 2019-20 – Chief Gerren**

Chief Gerren presented to the Board final budgets for Administration, Parks and Recreation and Fire Department for 2019-20.

A motion was made by Director Hart and seconded by Director Casey to approve 2019-20 Budget for Administration. After discussion regarding carry over funds of \$20,000 in and contribution of \$32,000 each from the Fire Department and Parks and Recreation in the Income section, motion was passed unanimously.

A motion was made by Director Casey and seconded by Director Hart to approve 2019-20 Budget for Parks and Administration. After discussion regarding Reserve Study to help to justified there are enough funds in the reserve account to cover emergency costs for replacements of which currently there is approximately \$300,000, motion was then passed unanimously.

A motion was made by Director Hart and seconded by Director Malley to approve 2019-20 Budget for Fire Department. A discussion was held regarding funds needed from reserves to fund the paramedic salary and supplies needed to run ALS (Advance Life Support). Also, the Chief shared with the Board about a new income line item VHR (Vacation Home Rental) Program where the District has 14 homes that are registered with the El Dorado County as VHR. This is an additional income of \$7,500 that will be received from El Dorado County. Motion was passed unanimously.

The Board requested that a review of the Fire Department Budget be placed on the next regular schedule meeting at the end of August to re-evaluate and possibly increase the duty personnel to \$22.00.

**D. Discussion and Possible Motion(s) to review winter road Maintenance – President Cathcart**

President Cathcart reported that the Tom Craven family plowed the road for many years up until a year ago when his parents passed. Stanford Camp plowed the road last year. There was a discussion regarding the snow plow tax on the property tax bill and the possibility that it will increase even though the El Dorado County does not plow the road.

Chief Gerren reported that Sue Novasal was unable to attend this meeting, but might be able to attend in August.

No action taken.

**E. Discussion and Possible Motion(s) for Benefits for Paid Employees – Chief Gerren**

Chief Gerren presented to the Board a full packet from Security Benefit regarding the Security Benefit SFR Program (457 proposal Fallen Leaf CSD, July 2019), Rodney Spradlin the administrator for the program, who came highly recommended from our Insurance Agency who does all our Liability Insurance.

Chief Gerren reported that there is no cost to the District, we are only the administrator who collects the funds from the employees and writes a check to Security Benefit. The employee covers all costs. We as an administrator can stop at any time and the funds will still be held in account for the employee as an individual and they can withdraw according to the guidelines when they sign up for the 457 Program.

A motion was made by Director Malley and seconded by Director Hart to approve the Security Benefit SFR program for the employees with the stipulation that if the CSD elects not to participate, the district can at any time without penalty or cost to the district cancel the districts participation. After full discussion motion was passed unanimously.

**D. Discussion and Possible Motion(s) for Approval of CLM Marina Disclosures to Boat Users – Chief Gerren and Mike Basso, CLM**

Mike Basso reviewed with the Board the new verbiage and corrections that the Board had requested from the previous meeting. A motion was made by Director Malley and seconded by Director Hart to approve the two CLM Marina Disclosures with changes. After a full discussion motion was passed unanimously.

**NEW BUSINESS**

**A. Discussion and Possible Motion(s) Fire Apparatus Leasing Resolution 2019-2 – Chief Gerren**

Chief Gerren presented to the Board Resolution 2019-2 for the new BME fire apparatus Type 3 being leased through Leasing 2. A motion was made by Director Malley and seconded by Director Hart to approve Resolution 2019-2. After a full discussion regarding prepayment penalty and any possible financial budget restraints, the motion was amended by Director Malley to approve Resolution 2019-2. The amended motion is that if the Board feels the need in the future because of budget restraints, they can authorize the sale of the property and pay off the lease. Motion was seconded by Director Hart and passed unanimously.

**B. Discussion and Possible Motion(s) to Approve VHR Agreement with El Dorado County – Chief Gerren**

Chief Gerren presented to the Board a VHR (Vacation Home Rental) Letter of Understanding with the El Dorado County. A motion was made by Director Malley and seconded by Director Hart. After a full discussion motion was passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 11:00 am.