FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, July 2, 2022
Community Building "Old Store"
Fallen Leaf Lake, CA
10:00 AM

President Cathcart called the meeting to order at 10:00 am - No Internet or phone to broadcast meeting on Zoom or by Teleconference.

ROLL CALL

President Cathcart, Director Casey, Director Malley and Director Hart.
Director G. Calof absent because of no tele/video conference.

PLEDGE OF ALLEGIANCE

Chief Gerren led us in the pledge of allegiance.

Public Comments: An Opportunity for Public Comments Regarding Items **Not on** the Agenda. *(Note: Comments Will Be Limited to Two Minutes. Board Members Will Not Respond or Engage in Discussion with Those Making Comments.)*

Director Hart wanted to bring to the attention someone in the room that we have not acknowledged enough and that is Cynthia Montgomery.

Public Comments: An Opportunity for Public Comments Regarding Items **on** the Agenda. *(Note: Comments Will Be Limited to Two Minutes. Board Members May Respond or Engage in Discussion with Those Making Comments.)*

None

ADMINISTRATIVE MATTERS

A. Approval of Agenda

President Cathcart requested motion for the approval of the agenda. A motion was made by Director Hart to approve agenda. Motion seconded by Director Casey. Motion was passed unanimously.

B. Approve Minutes of Regular Meeting of July 2, 2022

President Cathcart requested approval of the draft minutes of the July 2, 2022, meeting. Director Casey motioned to approve draft minutes for Board Meeting July 2, 2022. Motion was seconded by Director Malley. Director Hart reported he only had typographical errors and that he would get with Cynthia later to correct. Director Casey amended his approval of the draft minutes to include the typographical errors that Director Hart had requested. Motion was seconded by Director Malley and passed unanimously.

C. Approve Financial Reports F/Y 2021-22 through June 23, 2022

President Cathcart requested approval of the financials report for fiscal year 2021-22 through the end of June 23, 2022. Motion was made by Director Malley to approve the financials reports for F/Y 2021-22 through June 23, 2022 and seconded by Director Casey. Director Hart asked Chief Gerren regarding the negative Net Income on the Admin Profit and Loss Report. Chief Gerren reported that is the remainder of the money that is supposed to be funded from Parks and Recreation and Fire Department. That money has since been deposited. Director Malley asked Chief Gerren about the legal fees. Chief Gerren reported to him prior to the Board meeting that these legal fees are all paid out of Admin and are covered through the funds from Parks and Recreation and Fire Department. Director Hart asked Chief Gerren where we carry our hard assets on the balance sheet for Parks and Recreation. Chief Gerren reported that they are included in the final audit that the auditor prepares and do not show up on the quick books balance sheet of the financials. Director Casey asked Chief Gerren why we don't show these hard assets. Chief Gerren reported that he will talk with the new auditor about this. Director Malley stated these balance sheets are considered a cash basis statement and for our purposes we should be showing these hard assets on our balance sheets. Director Hart had a few other questions on the Fire Department Profit and Loss statement. After discussion motion was passed unanimously.

D. COVID-19 Report

Chief Gerren reported there had been no COVID responses. There was one case at the station, but it turned out that he was not sick with COVID and still had him stay home until he felt better. Director Casey asked about the COVID protocols from OES. Chief responded that protocols have changed, and no tests required at this time.

E. General Manager's / Fire Chief's Report

Chief Gerren reviewed with the board his report that was included in the board packet. The following is hi-lights of his report. Since his report there has been 3 responses in our district. We are currently collecting data for the South End Fire Wise Community and work is currently taking place by the homeowners. If there are any problems call the office or Station 9. Rob Kimball is working around the greenbelt area and if you put your debris at the end of the road Kimball will pick it up. Director Hart asked the Chief about types of responses we have been on. Chief Gerren reported we have had a total of 10 responses, 2 smoke checks, 1 CO activation, 2 for a Rice Fire strike team and the rest medical calls. All calls were in the basin except for the Rice Fire Strike Team. Chief Gerren reported the Annual BBQ will be held at Stanford's Camp Baby Beach and the Cardboard Races will start at 1:30 pm; the Annual 4th of July Parade will be held Monday and the line-up will begin around 3:00 pm and parade starts at 4:00; and the Annual Wine Tasting will be held Saturday July 30th at 5:00 pm. Director Hart asked Chief Gerren regarding how we would be communicating emergencies for the basin. Chief Gerren stated that firstly the Code Red All Emergency System, now called by another name through the El Dorado County Sheriff's Office sends out notices through web, cell phones etc. If an emergency falls upon Fallen Leaf, our firefighters would go in-person door to door to let them know to evacuate and/or go to the safety zone, which is the lake. In addition, there is a plan for the Sheriff

and the CHP at both Hwy 89 and Tahoe Mountain to direct traffic accordingly to emergency plan. Chief Gerren reported he is working with someone out of Sacramento regarding a pre-cast launch ramp. Someone will be coming up to review our set up and give us suggestions and see about the sand build up situation. Director Malley asked Chief Gerren how many people would be funded by the Safer Grant. Chief Gerren reported it would be four per shift. Chief Gerren reported that Cal-Fire have been out on strike teams and will be back to complete project on the West Side when they return. Plus, the power is back on, on the West Side and Liberty Utilities will be back next year to pull lines off of the trees. A review of the Caldor Fire was discussed.

F. President's Report

President Cathcart reported that he liked how our new website will look once it is up and running. Chief Gerren reported that it should be up and running here soon, once our internet is up and running again. Two board members are up for re-election (Mike Casey and Bruce Hart) this coming November. After the election, the board will need to appoint areas of responsibility of each Board Member for the District. This will need to go on the agenda for possibly December. Director Hart asked for a list of these responsibilities to go out to each Board Member for their review prior to the appointment of these responsibilities. Chief Gerren reported he would get a list together. President Cathcart reported that the Board needs to start thinking about a succession plan for Chief Gerren's position. A discussion was held regarding the succession plan for the Chief. Director Hart suggested that one board member meet with Chief Gerren and go over items and suggestions for a succession plan prior to a committee and the board agreed. President Cathcart asked for this item to go on the agenda for December after a board member has meet with Chief Gerren.

G. Concessionaire Report

Tom Melendez stated that they continue to follow COVID State, Local and Federal guidelines and they have been relaxed quite a bit. Also, the staff has 3 questions that they must answer prior to coming to work as it relates to COVID. Whether they have a cold or COVID they are instructed to stay home. The café' is closed on Tuesday and Wednesday, because of staffing issues. These two days of the week seem to be the slowest days of the week. The sales of groceries during those days have doubled. Director Malley asked if this situation was going to be permanent. Tom reported yes until they can find more staffing. Tom went on to report that the residents are happy with the store and produce, and, the bread, meats and cheeses have sold very well amongst the days the kitchen is closed. The Boat marina has struggled mostly because of the wind etc. Director Malley asked about the safety protocols. Tom reported that a system educating people is in place and no customer complaints. Tim Colvin, Vice Marine Operations for Vista Marinas, who was in attendance, has helped with the safety protocols as well and other marina education that was valuable. Tom went on to report that the $9.50 per gallon of gas may go up. A discussion was held possible gas increase. Director Hart asked Tom regarding when people off load their boat that the chains are not dragging on the asphalt and possibly causing a spark. Tom reported that yes, they are checking to make sure nothing is dragging off the boat trailer that could cause a fire.

H. Voting Rights Committee Report / Communications Report

Director Casey reported not much is going on right now.

I. Boating Safety Report

Director Hart stated in the last meeting someone asked about the decibel sign for the marina. Tom replied, it has not been reposted. Chief Gerren reported that there has not been one there since he has been here. Director Casey reported that there may have been one years ago. A brief discussion was held.

J. JPA Report

President Cathcart stated nothing to report at this time.

K. FLL Basin Coalition Report

Director Hart reported they are still in a formation mode and putting together issue outlines. The biggest issue is with the USFS. There is a memorandum between the USFS and TRPA and the USFS is ignoring the verbiage in this memorandum and allowing bike trails to go in on their property. Lilly Lake is a prime example of this, and TRPA seems to not really care. What the intentions of the FLL Basin Coalition is trying to do is to bring this issue up to the Board of Directors of the TRPA and let them know that they are not complying with their own MOU. Then put pressure on the USFS which is locally guided by Mountain Bike Association. The FLL Basin Coalition with probably be in formation through out the rest of the summer and then be up and running. Another issue is that the USFS is not keeping up with taking care of the dam and it keeps getting badly effected by silting. John Rich has cleared it out once and did get paid, but it continues to get silted up all the time. The USFS, also, is not being responsible in caring out clearing the dam. Director Casey also reported that the FLL Protection has also been working on this same issue.

Director Malley asked to go back to Boating Safety Report and asked Director Casey if the buoys are going in. Director Casey reported no. A brief discussion was held.

OLD BUSINESS - NONE

NEW BUSINESS

A. 2022-2023 Budgets for Administration, Parks and Recreation and Fire Department

Chief Gerren presented to the Board 2022-2023 Budgets for Administration, Parks and Recreation and Fire Department. Motion was made by Director Malley to approve Budgets for Administration, Parks and Recreation and Fire Department for 2022-2023. Motion was seconded by Director Hart. A full discussion was held for Administration, Parks and Recreation and Fire Department regarding certain line items that needed adjusting and clarification, along with a discussion to have reserve funds set aside for items per reserve study done a few years back and a salary reserve to properly reflect salaries for the year based on the new contracts recently signed. Also, discussed were the VHR's and lease payments. After discussion motion was passed unanimously.

B. Resolution 2022-7 Authorizing the El Dorado County to Collect the Special Tax for 2022-23

Chief Gerren present to the Board, Resolution 2022-7 Authorizing the El Dorado County to Collect the Special Tax for 2022-23. A motion was made by Director Hart to approve Resolution 2022-7 Authorizing the El Dorado County to Collect Special Tax for 2022-23 and second by Director Malley. After full discussion motion was passed unanimously.

C. Conflict of Interest 2022

Chief Gerren presented to the Board Conflict of Interest 2022. A motion was made by Director Malley to approve Conflict of Interest 2022 and seconded by Director Hart. After discussion motions was passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 11:39 am.