

# **FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT**

Saturday, July 3, 2021  
Held under Executive Order N-29-20  
Tele/Video Conference  
10:00 AM

President Cathcart called the meeting to order at 10:05 am

## **ROLL CALL**

President Cathcart, Director Casey, Director Malley, Director Hart via tele/video conference. Director G. Calof absent.

## **PLEDGE OF ALLEGIANCE**

## **PUBLIC COMMENTS**

Dan Gilson asked the Board if there is going to be an in-person meeting this year. President Cathcart reported an in-person meeting might happen at the September meeting that is held the Saturday of Labor Day weekend.

Katie Orlopp asked if this meeting could also have a zoom aspect for those who cannot attend in-person. Chief Gerren reported a zoom aspect could happen.

Franz McMasters commented the blue bags are available at the Fire House and Store for recycling glass and plastics. Franz asked the Board if camp fire permits could be discussed to and asked those that are speaking if they could identify themselves so everyone would know who is talking.

Chief Gerren commented he had received an email from Bill Neidig concerning the fiber optic service and read as: *On Friday I talked with an AT&T lineman who was working at a neighbor's house. The lineman told me that AT&T had prepared plans and approved a project to bring fiber optic service to houses at Fallen Leaf Lake. The lineman said the project was recently cancelled due to complaints by residents. That is the second time a significant high-speed communications facility was stopped by someone at Fallen Leaf Lake without public comment.*

Ruth Rich commented the Chapel will be holding a plaque dedication on Sunday at 10 am. This plaque dedication is for the past 2 years.

Ruth Rich commented her concerns regarding red flag days how to inform the public in our community. She suggested the fire department invest in some red flags like the City Fire Department has Station 3 has, as these flags are attention getters for the public. Also possibly put a red flag up at the Store/Marina, and maybe at the intersection of Tahoe Mountain Road and Fallen Leaf Road on red flag days.

Chief Gerren reported he has been working on signs with fire indicators for over a month with the USFS. The USFS will be supplying the fire department with signs that will include a

place for red flags. These signs will be installed at entry of Fallen Leaf Lake and by the Fire Station where the Stanford Camp sign is, for notification to people going up into desolation and/or surrounding area.

Katie Orlopp commented on how to get information out to the residences and the people who are vacationing here during the summer regarding bear safety for both people and bears.

Ruth Rich commented that this matter regarding bears is on the Homeowners Association agenda. Ruth did suggested maybe magnets for refrigerators that would help inform residences and those who are renting vacation homes here in the area to be alert and aware what to do and what not to do when bears come around residences. Ruth also encouraged residences who do not have a bear box to do so by contacting “NoBearCan” because the bear bins do help to keep the bears out of the garbage.

## **ADMINISTRATIVE MATTERS**

### **A. Approval of Agenda**

President Cathcart called for a motion to approve agenda. Motion was made Director Malley to pass motion to approve agenda July 3, 2021. Motion was seconded by Director Hart and passed unanimously.

### **B. Approve Minutes of Regular Meeting of May 29, 2021**

President Cathcart called for a motion to approve the minutes. A motion was made by Director Malley to approve minutes from Board Meeting May 29, 2021. Motion was seconded by Director Hart.

Director Hart had some changes to the minutes as follows:

#### **Administrative Matters**

##### **I. Boating Safety Report**

Second paragraph: “The following changes” should read “The following items”.

Last paragraph, second sentence: “disclosed” should read as “distributed”.

##### **C. Approve Financial Reports F/Y 2020-21 through May 2021**

Second sentence re-worded as follows: A discussion was held regarding the Fire Department, Strike Team, Fire-Department, Administration, Audit Fees, Park & Recreation Income, Commercial Lease Store Marina.

##### **G. Concessionaire Report**

First paragraph, 7 and 8 sentences re-worded as follows: A mandatory COVID-19 assessment is required every morning and if an employee is not feeling well prior to their shift, they have been advised to notify the manager that they will not be coming in to work.

First paragraph, last sentence: “tract” should read as “track”.

### **New Business**

- A. Robert W. Johnson, an accountancy corporation – Proposals to Continue our contract for an Additional Three Years. Bid for contract years 2021 - \$8,000' 2-22 - \$8,200; 2023 - \$8,400

First paragraph, second sentence: “and no response” should read “and there was no response”

- F. Resolution 2021-4 to Adjust the Fire Special Tax for Fiscal Year 2021-22 for an Increase of \$9.46 to be added to Current Tax Rate

First sentence: remove “of \$9.46”

After full discussion motion was passed unanimously per changes.

### **C. Approve Financial Reports F/Y 2020-21 through May 2021**

Motion was made by Director Malley to pass a motion to approve Administration, Parks and Recreation and Fire Department Financial Reports F/Y 2021 through June 2021 and seconded by Director Hart. After discussion motion to approve Financial Reports F/Y 2020-21 through June 2021 was passed unanimously.

### **D. COVID-19 Report**

Chief Gerren reported the fire department is acting in normal standard practices as all other basin departments are doing, using State and County guidelines.

Tom Melendez reported the Store, Café and Marina are also following State and County guidelines. The store is fully open with no limitations inside and employees are required to wear masks and recommend to continue social distancing.

### **E. General Manager's / Fire Chief's Report**

Chief reviewed with the Board the General Manager's / Fire Chief's Report which was included in the board packet. Chief reported there have been 13 responses to date and currently have a strike team out by Redding near the Lava Fire. The department has extra people working over the holiday weekend. The new boat is on order to cover the winter months and additional coverage for summer.

Commencements for the July 4<sup>th</sup> Boat Parade will start at the marina at 4 pm. The community building is open for events over the summer. The next meeting will be held in the community building over Labor Day weekend.

It is very dry as Ruth Rich referenced, a lot of red flag warnings. Would like to address Fran McMasters concerns regarding camp fire permits. Currently, everyone should be practicing all fire safety practices in and around the lake. If you are grilling on private property on the west or east side, propane grilling is the only legal grilling that can be done. Grilling requirements for USFS property are different and you must obtain a camp fire permit for USFS permitted property whether on the west or east side of Fallen Leaf Lake. You can go on-line to <https://www.readyforwildfire.org/permits/campfire-permit/> to

obtain a camp fire permit for your USFS permitted property. This permit will allow you to BBQ on propane grills only, no wood or charcoal fires are allowed.

PRC 4291 Defensible Space inspections is still on-going, plus you can find the defensible space guidelines on <https://www.fllcsd.org> under the Fire Department Section.

The CSD Board meetings are held per compliance of Executive Order N-29-20. The September meeting will be held in the Community Building unless something changes at the State or Federal level as to guidelines.

Chief reported no parking signs are posted up on both sides of road and so far to date there has been no issues. The fire department has been doing some defensible space on the West Side of the lake and Stanford Hill by cutting down foliage that is hitting equipment. Rob Kimball has been contracted to do chipping for the fire department and if anyone has piles along the road, Kimball Tree Service is instructed to chip those too. There are more signs to go in, however the much-needed road clean-up is necessary in order to get these signs in up off the roadway.

Ruth Rich requested clarification as to cooking fires on red flag days. Chief stipulated that on Red Flag days there are no cooking fires at all on private property, however on USFS permitted property they can have a propane grill. If there is a call for smoke and a flame of any sort happening as to grilling on private property on red flag days, the resident will be asked to extinguish the cooking fire. If there is a call for smoke or flame from grilling on USFS permitted property on red flag days, the site will be evaluated for safety and if not safe, the party will be asked to extinguish the grill. If the resident wishes not to extinguish the propane grill, the USFS in Camino will notified. Peggy Laughlin commented that many people do not know if it is a red flag day. Chief Gerren reported signs for red flag days will be posted at the snow-park area and where the housing starts. The Cal-Fire website, for red flag notifications is:

[www.fire.ca.gov/programs/communications/red-flag-warnings-fire-weather-watches/](http://www.fire.ca.gov/programs/communications/red-flag-warnings-fire-weather-watches/)

Director Hart asked if a red flag could also be posted at the Fire Station and are the evacuation instructions on the FLLCSD website. Chief Gerren reported a red flag would be placed at the Fire Station on red flag days. We are currently waiting on the signs from USFS that indicate the fire danger. Currently the fire danger is very high. The evacuation instructions are on the FLLCSD website and about 10 days ago door hangers for information were distributed to all residences on the East and West side of Fallen Leaf Lake that included evacuation instructions, defensible space, instructions on how to become a member for the FLLCSD website so you get notified via email of any new postings. The website is [www.fllcsd.org](http://www.fllcsd.org). President Cathcart inquired if there was a phone number to call for red flag days. Chief Gerren said he will look into it.

## **F. President's Report**

President Cathcart reported that a special meeting will happen in a couple of weeks prior to the Labor Day meeting in September to discuss 2 or 3 important matters that have not fully formulated yet, but will need to be reviewed. This meeting will have a closed session in it and then re-open for public. This meeting could happen the weekend of July 21<sup>st</sup>, 2021.

Franz McMasters asked the Board regarding the status of the marina launch ramp. Chief Gerren reported it is an on-going project. Currently working with Cal Parks about information for funding the launch ramp project.

#### **G. Concessionaire Report**

Tom Melendez, the Concessionaire for the Store and Marina gave the following report. The Café is doing amazing. A new espresso machine for the kitchen was been delivered. Staff being instructed on how to use it, including himself. There was a staff change in the kitchen and all staff is amazing. The staff is keeping up on the orders and ordering of supplies is running smooth. Look at adding some new items to the menu once the new chef gets familiar with the current menu.

The marina is running smoothly, washing kayaks and checking boat tags along with handing out pamphlets for suggested boating patterns. He would like to mount boating patterns down by the marina ramp where people can see it, along with the hand-outs.

The parking lot had been re-lined and the outside staff continues to help monitor parking and keeping the outside area clean.

Revenue for this time last year was \$115,342.27 and this year is \$228,510.11 with an overall increase of \$173,167.84 over last year.

#### **H. Voting Rights Committee Report / Communications Report**

Director Casey reported at the last meeting it seemed that the bill was not going through. Since than Nat Solov, our lobbyist, has done a very good job and was able to contact the Executive Director to LAFCO at the State level. She is trying to put together a small group of agencies who are in a similar situation as the CSD. She wants to gather this group together to present a unified front in hopes that Senator McGuire will be interested and will finally allow a hearing. However, hearing sessions will not happen until next year in January.

#### **I. Boating Safety Report**

Director Casey reported two days ago 6 temporary buoys were staggered along an area along the 200' mark of the shoreline to help give people a visual of where that 200' marks lays. Also, there was a meeting yesterday and an interest for more to come to help with the Boating Safety around Fallen Leaf Lake.

Director Hart asked about the website committee. President Cathcart reported he would be meeting with Chief Gerren regarding getting a couple of members to help with questions and problems regarding the current website.

#### **J. JPA Report**

President Cathcart reported the JPA (Joint Powers Agreement) provides and coordinates medical services to the South Lake Tahoe area (CSA5). The JPA submitted its RFP to the El Dorado County and was excepted for a longer term than originally planned. Negotiations will this week with the County on getting the Terms of that agreement in place so the JPA can continue providing services under a new. The JPA is currently building a facility to house personnel, equipment, etc. The next JPA meeting is July 12th.

President Cathcart reported the next JPA meeting will be July 12<sup>th</sup> and he will have more information on this at the September meeting.

## **NEW BUSINESS**

### **A. Resolution 2021-5 for the 2021-22 Appropriation Limitation (1979 Gann Spending Limit Initiative)**

Chief Gerren presented the Board Resolution 2021-5 to establish the appropriation limitation for fiscal year 2021-22. The appropriation limit establishes a ceiling on the amount of tax revenue Fallen Leaf Lake CSD - Fire Department can receive and appropriate for spending each year. El Dorado County supplies our District with the “Cost of Living” Factor (Per Capita Personal Income) each year. After discussion motion was made by Director Hart to approve Resolution 2021-5/2021-22 Appropriation Limitation. Motion was seconded by Director Malley and passed unanimously.

### **B. Letter to El Dorado County Auditor to Authorize Chief Gerren to Approve Journal Entry Expense for Parcel Quest Order form for Yearly Special Tax Generation**

Chief Gerren presented the Board letter addressed to Bob Toscano, County Auditor-Controller. This letter authorizes him to sign the Parcel Quest Order Form that is needed annually to process our yearly special tax and journal entry needed for payment to obtain a parcel list of owners in the Fallen Leaf Lake District. After discussion, motion was made by Director Hart to authorize Chief Gerren to approve journal entry expense for Parcel Quest Order Form. Motion was seconded by Director Malley and passed unanimously.

## **OLD BUSINESS**

### **A. 2021-2022 Budgets for Administration, Parks and Recreation and Fire Department**

Chief Gerren presented the Board Final Budgets 2021-22 for Administration, Parks and Recreation and Fire Department. A motion was made by Director Hart to approve 2021-22 Budgets for Administration, Parks and Recreation and Fire Department. After a full review and discussion was held, motion was made by Director Malley to approve Final Budgets 2021-22 for Administration, Parks and Recreation and Fire Department. Motion was seconded by Director Hart and passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 11:04 pm.