APPROVED at December 6, 2025 Board of Directors Meeting
FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

REGULAR MEETING MINUTES
Saturday, September 6 (Noon) PM
In-Person and Teleconference

Vice-President Kramer called the meeting to order at 12:08 (noon) pm

Technical difficulty with teleconference (Zoom). Used Director Martin's cell phone for teleconference (zoom) audio and resumed meeting at 12:12 pm.

ROLL CALL
Vice-President Kramer on Teleconference (Zoom)
Director Martin, Director Sipprell, Director Gray in person, constituting a quorum of the Board
President Hart was absent

PLEDGE OF ALLEGIANCE
Chief Gerren led us in the pledge of allegiance.

Public Comments: An Opportunity for Public Comments Regarding Items **Not on** the Agenda. *(Note: Comments Will Be Limited to Two Minutes. Board Members Will Not Respond or Engage in Discussion with Those Making Comments.)*
None

Approval of Agenda was overlooked on original posting of Agenda
No approval of agenda. No other Administrative Reports were included on agenda for this appointed regular meeting by the Board on August 30, 2025.

New Business

A. In-Coming Interim General Manager's Contract
Requested Action / Discussion and Possible Motion(s) to Approve In-Coming Interim General Manager's Contract
Responsible Staff: Director Sipprell
Vice-President Kramer requested a discussion and motion to approve In-Coming Interim General Manager's Contract and that it was the only agenda item for today. Vice-President Kramer then handed subject matter over the Director Sipprell. Director Sipprell gave a synopsis of the process for looking for an In-Coming General Manager. Donald Ashton who is a former Chief Administrator through the El Dorado County, was recommended by the manager of the City of South Lake Tahoe and by an El Dorado County Supervisor. Director Sipprell reported the General Manager's Contract has been provided in the board packet.
A full discussion was held regarding the contract, such as starting date, part time interim position, a 20 hours per week over the course of a 6 months' time frame. A further

discussion was held regarding this position will be a mix of remote and in-person working arrangements.
Vice-President Kramer reported that there had been several closed session meetings and needed this open meeting to discuss in open forum for public comment and voting of the contract and hiring of Don Ashton.
Director Martin shared his gratitude to Director Sipprell for the work she has supplied in this contract and the contract for the In-Coming Fire Chief. This was a full-time job and a good path forward for the CSD and Community. He thanked both Vice-President Kramer and Director Sipprell for a job well done.
Director Gray reported the same.
Director Sipprell requested Chief Gerren to report on his conversations with Chris Sauer and Don Ashton. Chief Gerren reported that Don Ashton is very well qualified for the General Manager Position. Chief Gerren also reported that he has a meeting set-up for October 1, 2025 with In-coming Fire Chief, Inc-coming General Manager, Cynthia and Bookkeeper along with himself.
Vice-President Kramer reported that Chris Sauer and Don Ashton were not here because of other responsibilities and wanted to thank Chief Gerren and Cynthia for their upcoming help in regards to this transition of these two new hires. Vice-President Kramer also reported that it is the responsibility of the board to have the highest level of transparency an openness regarding these types of processes.

Director Sipprell thanked the board and reported that the board needed to appoint which board members would be the main contact for these positions to report to, as stated in both contracts for In-Coming Fire Chief and Interim General Manager for normal communications.
Vice-President Kramer asked for any public comments. There were no attendees in person and one person on zoom reported that she was grateful.
There being no other public comments, Vice-President Kramer went on to report that there were 2 other issues that needed to be voted on regarding per both contracts, which would be which board members would be a direct contact for In-coming Fire Chief and Interim General Manager.
Director Sipprell reported that she would like to be the designated Board Member for Don Ashton, General Manager and Director Gray reported that she would like to be the designated Board Member for Chris Sauer, Fire Chief. A full discussion was held regarding this matter and regarding President Hart being absent and off the grid for comment and also off the grid too often to be available as a person of contact for these positions. Director Martin made motion to accept Director Sipprell as designated Board Member for Don Ashton, General Manager and Director Gray as designated Board Member for Chris Sauer, Fire Chief pending any objects from President Hart. Motion was seconded by Director Sipprell. Vice-President Kramer reported if President Hart had any objections, it could be brought up at the next scheduled meeting December 6, 2025. With there being no further discussion and no public comments motion was passed unanimously.

Vice-President Kramer asked for a motion and discussion for the approval of the In-Coming General Manager, Don Ashton, Contract. Director Martin reported that he would like to add to the Regular Meeting Agenda which was not approved at the beginning of the

meeting and asked as it relates procedure, to discuss a few left over items from the previous meetings in closed session and if we could modify this agenda or is it too late to add this item. Vice-President Kramer stated he does not have clarity on this procedure. Director Gray asked what are the outstanding items to be discussed. Director Sipprell asked Chief Gerren regarding adding an executive session. Chief Gerren reported that the board has not approved the agenda as of yet, and do not have an approve agenda for it to be added and you then might be able to add it to the agenda. Chief Gerren also pointed out that the above motions did not need to be voted on and could have been done by appointing only, because it was not an agendized item for motions and should have been by appointment only. Director Martin thanked Chief Gerren regarding the clarification and requested, as a suggestion, that the board add 2 items to today's agenda.

Director Martin motioned to modify current agenda to add:

1. A closed executive session to review employment procedural matters
2. To reported out of closed executive session

Director Sipprell seconded the motion. There being no further discussion motioned Vice-President Kramer to call for the question to modify the current agenda as motioned by Director Martin. Motion was then passed unanimously.

Vice-President Kramer reported that the agenda has been modified for a closed executive session of the board and then will report out. Vice-President Kramer asked the board if they wanted to vote on the Interim General Manager's Contract before closed agenda items or after closed executive session. Director Martin reported the it could be done before closed session. Close session is to occur after New Business Item A: In-Coming Interim General Manager's Contract.

Vice-President Kramer asked to entertain a motion to approve In-Comping Interim General Managers' Contract as presented in the board packet. Motion was made by Director Martin to approve In-coming General Manager's Contract and seconded by Director Sipprell. With no further discussion motion was passed unanimously.

Vice-President Kramer reported that the next item will be under the modified portion of the agenda.

Close Meeting/Open Executive Session

Vice-President Kramer Closed Meeting/Opened Executive Session at 12:35 pm

Close Executive Session/Open Special Meeting and Report Out

Vice-President Kramer Closed Executive Session/Opened Meeting at 12:52 pm. Vice-President Kramer reported that Director Martin will report out of closed session. Director Martin reported that as a procedural matter the board has recognized that having approved the contract for the Interim General Manager position, that we would need to commensurate it and make modifications for the current general manager contact, essentially transitioning the general manager's responsibility to advisory during the transitional period and we are going to be asking Counsel and

President Hart to take that action on and expect back a modified agreement approval at the next regular meeting December 6, 2025. This is a procedural matter and we discussed a variety of personal matters of which none are necessary to report out of closed session at this time.

With no other further business, Vice-President Kramer adjourned the meeting at 12:53 pm.