

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, December 2, 2017

Fire Station #9

Fallen Leaf Lake, CA

President Cathcart called the meeting to order at 9:05 am

ROLL CALL

President Cathcart, Director Casey, Director Bacchetti, Director Calof and Director Malley via phone

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None

ADMINISTRATIVE MATTERS

A. Discussion and Motion(s) to Approve Minutes of September 2, 2017

Motion was made by Director Calof and seconded by Director Bacchetti to approve the minutes. After discussion motion was passed unanimously.

B. Discussion and Motion(s) to Approve Financial Reports FY 2017-18 through November 18, 2017

A motion was made by Director Bacchetti to approve the Financial Reports for Fiscal Year 2017-18 through November 18, 2017. The motion was seconded by Director Calof. After discussion motion was passed unanimously.

C. General Manager's /Fire Chief's Report

Fire Chief Gerren reviewed his report that was included in the Board packet. Also discussed was a District credit card for the Chief Gerren. A motion was made by Director Bacchetti and seconded by Director Casey to allow Chief Gerren to apply for a District credit card.

D. Insurance Report / Public Officials and Management Liability

Chief Gerren went over items of the insurance provided in the Board packet that the Board had requested he obtained from the last meeting held September 2, 2017. Discussion was held. No action taken.

E. Concessionaire's Report

Mike Basso reported to the Board that the store and marina are closed down and secure. There was a sales increase of approximately \$80,000 over 2016. Mike also reported the Chief Gerren and himself are working on the new signs to be posted in various locations for season 2018 per the Boards request of the previous meeting in September.

A discussion was held regarding the store and kitchen equipment. No action taken.

E. President's Report

President Cathcart reported that Director Calof will be resigning mid-January. A discussion was held regarding position available. Director Bacchetti opened up for discussion for the Board to consider covering expenses for out of season meetings and possible board meeting stipends for directors. The Board directed Chief Gerren to research and find out what is common in various Districts for board of directors concerning attending meetings stipend and reimbursement for travel and travel related expenses. Chief Gerren is to present line items and policy changes for the purpose of covering expenses for attendance stipend, out of season meeting travel and/or other official board business.

F. Voting Rights Committee Report

Director Casey updated the Board as to the Voting Rights Committee's progress. A full discussion was held. No action taken.

The Board shared their gratitude and appreciation to Andy Anderson and Director Mike Casey.

OLD BUSINESS

NONE

NEW BUSINESS

A. Discussion and Possible Motion(s) to Approve Resolution 2017-8 Approving the Department of Forestry and Fire Protection Agreement #7FG17172 – Chief Gerren

Chief Gerren presented to the Board Resolution 2017-8 Approving the Department of Forestry and Fire Protection Agreement #7FG17172. Director Bacchetti moved to approved said Resolution and seconded by Director Calof. After a discussion motion was approved unanimously.

B. Discussion and Possible Motion(s) for a Reserve Study – Director Cathcart

The Board directed Chief Gerren to check with the CSD Association regarding information for these types of studies for CSD's and report back to the Board at their regular meeting to be held March 3rd, 2018.

C. Discussion and Possible Motions(s) Regarding Director Larry Calof resignation effective January 15, 2018– Chief Gerren

Discussed earlier under President’s Report.

D. Discussion and Possible Motion(s) to Approve 2016-17 Financial Audit prepared by Robert Johnson, CPA – Chief Gerren

Chief Gerren presented to the Board the Financial Audit for 2016-17 prepared by Robert Johnson, CPA. Motion was made by Director Calof to approve Financial Audit and seconded by Director Bacchetti. Discussion was held regarding Business Ethics course to be completed by all Board of Directors and Director Calof will need to file a 700 Form for leaving office. After discussion motion was passed unanimously

E. Discussion and Possible Motions(s) for Lease Purchase of the One Type III Apparatus for the Fire Department – Chief Gerren

Chief Gerren presented to the board a Lease Purchase for a Type III apparatus which would be an add-on bid to Cal-Fire’s contract bid. A full discussion was held regarding the replacement for a Type III apparatus. The purchase cost is \$289,000 plus or minus addition or deletions, plus California sales tax. The 10 year lease would be for a total of the cost plus sales tax and the Type III would remain District property upon completion of the lease. Funds are currently available to cover cost over the course of 10 years. Director Casey would like an analysis of apparatus needs for District Fire Department vs Strike Teams operation cost to include apparatus and equipment, over a 10 year period. Director Cathcart motioned to approve said lease/purchase subject to any strike team revenues that come in after payment of personnel expenses to pay the lease payment. The Board instructed Chief Gerren to compile the same information prior to requesting the Type 6 when it comes up for replacement purchase next year. Motion was seconded by Director Bacchetti and passed unanimously.

F. Discussion and Possible Motions(s) to Consider Modification of the Contract Used by CLM during Boat Launches Dealing with Noise and Distance Requirements from Shoreline – Director Casey

Director Casey reported that there had been several complaints last year regarding loud music and driving too close to the shore causing waves and erosion to the shoreline. A discussion was held and Director Casey recommended that a 3 person committee be appointed. Director Bacchetti motioned for a 3 person committee be established to review and recommend changes in the boat launch contract, to address questions of sound levels emanated by boats and the distance they operate from the shoreline. The board recommended

Director Casey as Chairman and he would appoint the committee. Motion was seconded by Director Calof and passed unanimously.

G. Discussion and Possible Motions(s) to approve \$5,000 Assessment by the El Dorado Fire Chiefs Association for the Purpose of the County Fire Chiefs Ballot Proposal for a One-Half Cent Countywide Sales Tax Dedicated to El Dorado County Fire Departments – Chief Gerren

Chief Gerren discussed with the Board regarding a proposed ½ cent countywide sales tax dedicated to only the El Dorado County Fire Departments. In order to proceed with this campaign funds of \$5,000 from each El Dorado County Fire Department would be necessary to move forward with this campaign. Director Bacchetti motioned to approve donation to the El Dorado County Fire Chiefs Association to move forward with the process. Motion was seconded by Director Calof. After a discussion was held regarding the process, how the funds would be distributed among the county fire departments and how long will it take to get on the ballot, motion was passed unanimously.

With no other further business, President Cathcart adjourned the meeting at 11:21 am.